

MINUTES (revised): State Collaborative for System of Care**CHAIRPERSONS:** Joel Rosch and Pat Solomon**LOCATION:** Governors Crime Commission**DATE:** 10/24/03**START TIME:** 9:00 a.m.**END Time:** 11:00 a.m.

NAME	PRESENT	NAME	PRESENT	NAME	PRESENT
Al Deitch, DOA-YA&I		Jan Hood, AOC	x	Sandra Sink, DSS	x
Austin Connors, ARCCFS	x	Jane Volland, GAL		Stephanie Alexander, MHDDSA	x
Beth Melcher, NCAMI		Jennifer Mahan, MHANC		Steve Shore, NCPS	
Beverly Hester, WCH	x	Joann Haggerty, CAI		Susan Coleman, WCH	
Brad Trotter, DMH		JoAnn Lamm, DSS		Susan Eller, School Psychology Association	x
Carol Duncan-Clayton, NCCCP	x	Joel Rosch , CCFP	x	Susan Robinson, DMH	
Carol Robertson, DMA		John Hayes, Families United		Susan Whitten, DJJDP	x
Carol Tant, WCHS		John Tote, MHA			
Cathy Kluttz, WCHS		Kirstin Frescoln, AOC	x	Tina Howard GCC	
Charlotte Craver, Value Options		Lana Dial, AOC		William Hussey, MHPC	
Cheryl Waller, CSHS		Maria Fernandez, DMH		Linda Swann, NAMINC	
Connie Hawkins, ECAC		Marie Britt, DMA			
Cyndie Bennett, Office of Education Services	x	Martha Lowrance, YA & I	x	OTHERS:	
Deborah Carroll, DPH		Martin Pharr, DJJDP		Katherine Ross, Council for Children	x
Debra McHenry, DPI	x	Mike Lancaster, Val.Optn		Terri Grant, DMH	
Diann Irwin, DPI	x	Michael Owen, NCCCP	x	Christine Trotter	x
Don Willis, MHDDSA	x	Michael Schweitzer, DJJDP		Anne Marie Jordan, Council for Children	x
Donn Hargrove, DJJDP		Pat Solomon , Families United	x	Sarah Wiltgen	x
Earl Maret, DSS		Peggy Balak, DMH			
Flo Stein, DMH		Rich Visingardi, DMH			

Topic	Discussion/Findings	Action by whom and when
Welcome & Introductions Approve Minutes from 10/10/03	Pat Solomon welcomed everyone and all were introduced.	Minutes were approved as revised.
Child Mental Health Plan	Discussion regarding the Child Mental Health Plan centered on what to do when services are denied locally by the area program. Those in attendance asked for a clear delineation in writing of what to do to appeal a denial or reduction in service. D. Willis stated that Medicaid eligible children are entitled to medically necessary services, but nonMedicaid eligible(indigent) are not. C. Trotter stated that nonMedicaid children may have an Olmstead appeal or an appeal related to seclusion or restraining violations. The Division may set up a complaint process for nonMedicaid recipients in consultation with the AG's office. It was suggested that if child and family teams were being used locally for service planning, that concerns over grievances and other conflicts would be reduced. If the area program	Someone to contact Value to see if they can bring their data about the use of child and family teams across the state (no one identified—C. Clayton will take lead). C. Clayton to post on Council listserv to determine how area programs report use of child and family teams and local collaborative in authorization protocols. Request Division to produce a flow chart of appeals and grievance/complaint process for Medicaid and nonMedicaid

	decision regarding service authorization did not support the child and family team decision, then a grievance or complaint process should be in place. C. Clayton stated that the division was working with 4 identified area programs to study and improve the authorization processes. This small group might be used to develop practical guidelines about authorization processes that make use of the child and family team and the local collaborative to reduce grievances.	recipients.
State Collaborative Role Document Kirstin Fresoln	No comments on final document. It was stated that the National Council of State Legislators was looking at models of collaboration and this document will be shared with them.	
Systems Issues	Discussion on systems issues centered on the task force established to study school suspension. J. Rosch stated that some states are using the Positive Behavioral Supports model to be the interface between school and mental health services.	
SB 163 Communication Protocol Stephanie Alexander	S. Alexander talked with S. Trivett at DHHS and D. Willis about next steps for implementation. S. Trivett indicated that the DHHS should take the lead in disseminating the guidance document within the department and to other departments. Don Willis had stated that the appropriate action is to issue a cover memo from Dr. Visigardi to post on the DHHS website. Others were encouraged to distribute and post on their respective websites as well. There was discussion as to the lead agency concept, particularly under what circumstances MH/DD/SA would not be lead. The document currently reads that MH/DD/SA is the lead in notification for out of county placement for any child receiving MH/DD/SA services, even if the placement is related to DSS custody and foster care or to a detention center out of county. C. Clayton questioned what the intent of the group was in terms of this intent—there were differences of opinion as to whether the group supported MH/DD/SA taking the lead even when the out of county placement was not MH/DD/SA related.	
Standing Committee Reports: Assessment Beverly Hester Retirement Acknowledgement Training	<p>The matrix of all the assessment tools used across various child serving agencies was distributed. The tool is to be used to assist in collaboration and reduction in assessment processes at the local level. Beverly Hester was recognized for her work with the Assessment Committee and her many years of service with public government.</p> <p>She is retiring in the end of October. B. Hester indicated that the Children and Youth Branch of the Women's and Children's Health Section is reorganizing and that the staff person who works with Health Choice for Children with Special Needs in the Access to Care Unit will be the representative to the State Collaborative when that position is filled. In the interim, Cathy Kluttz, Specialized Services Unit Manager, will be the public health representative at the SOC.</p>	The Division will post on their website and will be sent to those on collaborative electronically as well as to local collaborative.

Evaluation	The training committee still needs a chair.	
Brochure	A co-chair has resigned and one is needed. The committee is regrouping its attention and focus.	
Community Partners	<p>The brochure is getting final approval. It needs graphics and those present were encouraged to send some in if they had some.</p> <p>DSS was awarded the grant for system of care. 500,000 for each of 5 years. Bladen, Alamance, Mecklenburg were picked as target sites . The grant will be used to study the application of SOC principles and develop a training curriculum and assess the technical assistance capacity in each of these locations. David Atkinson is project director and Sandra Sink is Operations Director. S. Sink thanked those present for their support.</p> <p>It was also reported that the Division has a grant to study the involvement of families in monitoring of services. This money is part of the Real Choice grant.</p>	
Seclusion and Restraint in the Schools	C. Trotter updated the group on the seclusion and restraint legislation. There is a study commission to at the issue. There is hope that a bill will come forth on this issue next session. It is hoped that the protocol used to address this issue will be used to address other controversial issues that may present as legislation.	
Next Meeting is November 14 th at the Governor's Crime Commission at 9:00am.		